



QualX Corporation
 6564 Loisdale Court, Suite 305
 Springfield, VA 22150
 Phone: 571-255-8900

Job Title:	Information Systems Security Officer (ISSO)
Client/Contract:	Washington Headquarters Services (WHS), Office of the Secretary of Defense (OSD)
Security Clearance:	Active DoD Top Secret
Location:	QualX HQ - Springfield, VA, Crystal City, VA, and Bethesda, MD
Position type:	Full Time
Report to:	Director of IT & Security
HR Contact:	Kim Alberi

OVERVIEW

QualX Corporation is a Service-Disabled Veteran Owned Small Business (SDVOSB) providing analytic and operational support services within the federal market spaces for information management and mission-oriented programs. We are actively seeking an ISSO in support of our OSD contract. See below for further details.

QualX Corporation is an equal opportunity employer.

DUTIES AND RESPONSIBILITIES

- Apply information system security principles, procedures and practices under the Risk Management Framework (RMF)
- Develop and coordinate all authorization documentation
- Use Enterprise Mission Assurance Support Service (eMASS)
- Implement security controls, monitor system security posture, audit user activity, and maintain and update documentation
- Work with system administrators to validate patching, system hardening, and compliance
- Maintain current knowledge of relevant technologies as assigned
- Conduct Security Technical Implementation Guide (STIG) reviews utilizing SCAP Compliance Checker (SCC) tool and manual checks to ensure DoD security is being met
- Review manual STIGs utilizing STIGViewer
- Maintain an inventory of hardware and software for multiple information systems
- Perform security audits in accordance with established procedures
- Take corrective action to resolve problems identified and ensure systems are operated, maintained, and disposed of in accordance with established policies and procedures
- Assist in all phases of the security authorization process for assigned information systems
- Perform antivirus updates and weekly virus scans
- Advise the ISSM on information systems security
- Perform self-inspections, provide security coordination, and review all system test plans
- Assess the impacts on system modifications and technological advances
- Review systems to identify potential security weaknesses, recommend improvements to amend vulnerabilities, implement changes, and document upgrades

QUALIFICATIONS AND REQUIREMENTS

- Bachelor's Degree in related field
- Active DoD Top Secret Clearance
- Current Security + Certification or obtain within 90 days of hire



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- A minimum of two (2) years experience as an ISSO on programs and contracts of similar scope, type, and complexity
- Experience with Authority to Operate (ATO) process, continuous monitoring, POA&Ms, Security Authorizations (SA), NIST 800-37, NIST 800-53 Rev3 / Rev4, working with System Owners (SO)
- Experience deploying security patches to desktops and servers
- Excellent written and verbal communication skills with focus on the client
- Team player, must be able to work professionally and collaboratively with the government customer and other contract members of the project team
- Ability and willingness to multi-task and work in an often fast-paced environment with deadlines