



Job Title:	Senior Technical Guidance Analyst
Client/Contract:	Department of Energy
Security Clearance:	Top Secret/SCI or Q Clearance
Location:	Telework (20%) and Germantown, MD
Position type:	Full-time
Report to:	Project Manager
HR Contact:	Kim Alberi, kalberi@qlxcorp.com

OVERVIEW

PREPARES CLASSIFICATION GUIDANCE AND CLASSIFICATION/ DECLASSIFICATION POLICY DOCUMENTS IN ACCORDANCE WITH APPLICABLE LAWS, REGULATIONS, DOE ORDERS, AND DOE PROCEDURES FOR RESTRICTED DATA (RD), FORMERLY RESTRICTED DATA (FRD), NATIONAL SECURITY INFORMATION (NSI), AND UCNI INCLUDING BUT NOT LIMITED TO ONE OF THE TECHNICAL AREAS LISTED BELOW IN DUTIES AND RESPONSIBILITIES. DETERMINES WHETHER INFORMATION IS CLASSIFIED OR UNCLASSIFIED BUT SENSITIVE.

DUTIES AND RESPONSIBILITIES

- ASSISTS IN THE POLICY REVIEW AND COMPOSITION REGARDING THE APPLICABLE LAWS, REGULATIONS, DOE ORDERS, AND DOE ORIGINAL CLASSIFICATION PROCEDURES FOR RD, FRD, NSI, AND UCNI INCLUDING BUT NOT LIMITED TO, IN THE FOLLOWING TECHNICAL AREAS:
 - NUCLEAR WEAPONS DESIGN AND IMPROVED NUCLEAR DEVICES
 - COUNTERINTELLIGENCE AND NUCLEAR INTELLIGENCE
 - WEAPON SCIENCE AND INERTIAL CONFINEMENT FUSION
 - MILITARY UTILIZATION OF NUCLEAR WEAPONS
 - BALLISTIC MISSILE AND/OR REENTRY BODY/VEHICLE DESIGN, DEVELOPMENT, TESTING, PRODUCTION, AND DEPLOYMENT
 - SPECIAL NUCLEAR MATERIAL (SNM) PRODUCTION TECHNOLOGIES SUCH AS, BUT NOT LIMITED TO, ISOTOPE SEPARATION TECHNOLOGIES (ATOMIC VAPOR LASER ISOTOPE SEPARATION, GASEOUS DIFFUSION, GAS CENTRIFUGE, ETC.) AND NUCLEAR MATERIAL PROCESSING
 - COUNTERINTELLIGENCE AND NUCLEAR INTELLIGENCE
 - NUCLEAR NONPROLIFERATION (TECHNOLOGY AND/OR SAFEGUARDS PROGRAMS)
 - RADIOLOGICAL WEAPONS AND IMPROVED NUCLEAR DEVICES
 - SPACE NUCLEAR REACTORS AND NAVAL NUCLEAR PROPULSION
- ADDITIONALLY, RECOGNIZES THE POTENTIAL FOR OTHER TECHNICAL AREAS' OF RD/FRD/DOE NSI/UCNI IN DOCUMENTS
- ASSISTS IN THE POLICY COMPOSITION AND PROCESSING OF AUTOMATIC DECLASSIFICATION, MANDATORY DECLASSIFICATION, FREEDOM OF INFORMATION ACT, SECURITY, AND CLASSIFICATION REVIEWS AS REQUIRED
- DETERMINES WHETHER INFORMATION IS CLASSIFIED OR UNCLASSIFIED BUT SENSITIVE AND MAKES APPROPRIATE RECOMMENDATIONS AS TO ITS RELIABILITY
- ASSISTS IN THE CONDUCT OF CLASSIFICATION PROGRAM APPRAISALS

QUALIFICATIONS AND REQUIREMENTS

- DOD TOP SECRET CLEARANCE WITH SCI ELIGIBILITY OR A DOE "Q" CLEARANCE
- MUST HAVE A MASTER'S DEGREE IN ENGINEERING OR A PHYSICAL SCIENCE FROM AN ACCREDITED COLLEGE OR UNIVERSITY.
- IT IS HIGHLY DESIRABLE FOR THE INDIVIDUALS TO HAVE FIVE (5) OR MORE YEARS OF CURRENT EXPERIENCE AS A DERIVATIVE CLASSIFIER FOR GOVERNMENT RECORDS OR IN DEVELOPING CLASSIFICATION GUIDANCE.
- AT LEAST TEN (10) YEARS TOTAL FIELD EXPERIENCE IN ONE OR MORE OF THE FOLLOWING AREAS, FIVE YEARS OF WHICH MUST BE IN ONE OF IT IS HIGHLY DESIRABLE FOR THE INDIVIDUAL TO MEET THE DOE THE FOUR (4) AREAS (TO BE CONSIDERED AN AREA OF EXPERTISE):
 - A. NUCLEAR WEAPONS DESIGN AND IMPROVISED NUCLEAR DEVICES
 - B. NUCLEAR MATERIAL PRODUCTION, SUCH AS BUT NOT LIMITED TO ISOTOPE SEPARATION TECHNOLOGIES (ATOMIC VAPOR LASER ISOTOPE SEPARATION, GASEOUS DIFFUSION, GAS CENTRIFUGE, ETC.), AND NUCLEAR MATERIAL PROCESSING
 - C. COUNTERINTELLIGENCE AND NUCLEAR INTELLIGENCE
 - D. WEAPON SCIENCE AND INERTIAL CONFINEMENT FUSION
 - E. MILITARY UTILIZATION OF NUCLEAR WEAPONS
- IT IS REQUIRED THAT THE INDIVIDUALS HAVE DIFFERENT AREAS OF EXPERTISE